

ACCOUNT SERVICES FORM

Branch: _____ Branch Code: CIF:

ACCOUNT DETAILS

Account Title: _____

Account Number: _____

Telephone Number: - Cell Number: -

CNIC Number: - -

ACCOUNT RE-ACTIVATION

Please reactivate my/our aforementioned account. My/our updated address and contact details are mentioned in the Contact Detail Section:

Reason for not operating the A/C _____

BANK CERTIFICATE

Withholding Tax Certificate Zakat Certificate Balance Certificate Proprietorship Certificate A/C Maintenance Certificate

Address to: _____

Date: From to
(DD/MM/YY) (DD/MM/YY)

ACCOUNT STATEMENT

Please issue the statement of my/our account number _____

Statement Date: From to
(DD/MM/YY) (DD/MM/YY)

CONTACT DETAIL

Please update the following address on my/our aforementioned account

Old Address: _____

New Address: _____

Telephone Number: Res: Cell Number: -
Off: Email Address: _____

COUNTER CHEQUE

Please issue me a counter cheque

Reason: _____

Cheque Number: Currency: _____ Amount: _____

STOP PAYMENT

Please stop/cancel any payments against my/our Cheque(s) Pay Order/Demand Draft

Reason for Stop Payment: _____

In Favour of: _____

Cheque/PO Number: Series
(from) (to)

Amount: _____ Currency: _____ Date:
(DD/MM/YY)

ACCOUNT CLOSURE

Kindly close the aforementioned account and all services tagged against it. Please issue me/us a pay order against the remaining balance.

Reason for account closure: _____

Cheque book submitted: Yes No Series: (from) (to)

Visa Debit Card submitted: Yes No (the visa debit card submitted has been returned in an unusable / cut in half / punched through at the time of return)

SERVICES TO BE CLOSED

Internet Banking: Yes No Mobile Banking: Yes No

SMS Alerts: Yes No E-Statements: Yes No

* Please note that the aforementioned services will be closed / blocked for all accounts maintained with the bank.

I/We hereby confirm that all the aforementioned requests have been reviewed and signed by me/us in accordance with the Bank's Terms and Conditions pertaining to the selected service. You may debit my/our account for applicable charges as per SOC.

I/We hereby confirm that any cheque(s) and / or cards that have not been returned have been destroyed, and agree to indemnify the bank if the said instrument(s) are used or misused. The bank has the right to dishonour all such instruments presented after the date of receipt of this request.

APPLICANT SIGNATURE

DATE

APPLICANT SIGNATURE (Joint Account)

FOR BANK USE ONLY

Customer in Person Mail/Authorized Personnel

Currency: PKR USD EURO GBP Other _____

Current balance in account: _____

Charges recovered: Yes No Amount: _____

Customer Signature

Verified by: Name: _____

Signature: _____ Date: _____

Inputted by: Name: _____

Signature: _____

Verified by: Name: _____

Signature: _____

Authorized by: Name: _____

Signature: _____

Comments: